



Arapahoe County Water and Wastewater Authority
13031 E Caley Avenue, Centennial, CO 80111 9364
Phone (303) 790-4830, Fax (303)790-9364

Submittal Requirements

ACWWA understands each project is unique and the following is a list of typical documents requested from the applicant for the initial submittal. ACWWA requires that the applicant provide, coordinate and submit through a single point of contact to facilitate a complete and timely review.

For the initial submittal please submit 1 bond paper copy and 1 PDF of the following:

- Imprest Account Deposit
- Imprest Account Agreement
- Water and sanitary sewer utility plans, 24"x36"
- Utility Study/Report (for utility mainline extensions only)
- Easement Legal Description and Exhibit
- Domestic Meter Sizing Calculations and fixture units per the 2004 AWWA M22 Manual
- Plumbing Fixture Cut Sheets
- Plumbing Plans, 24"x36"
- Irrigation Meter Sizing Calculations, including Peak Day and Annual Demands
- Landscape Plans, 24"x36"
- Title Policy – 1 bond paper copy and 1 PDF
- Final Plat

The submitted documents will be reviewed for compliance with ACWWA Rules and Regulations, and ACWWA Engineering Standards. Review comments will be returned within 10 business days requesting the applicant to revise and resubmit; or if everything is found to be in compliance, to submit final submittal documents. If revisions/modifications or additional information is requested, that request will be identified in a letter format and redlines from ACWWA to the applicant. The applicant will need to gather the information needed or revise the appropriate documents accordingly and resubmit those documents requested. Once all documents are found to be in compliance with ACWWA, a final approval letter will be issued requesting final documents be submitted.

Final Submittal Required Documents:

- Wastewater Discharge Survey
 - One original
- Easement Agreement form signed
 - One original
- Legal Description and Exhibit
 - One original signed/stamped by a Colorado Land Surveyor
- Development Agreement signed
 - One original



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- Letter of Credit or Financial Guarantee
 - One original
- Any additional special agreements or requirements
 - One original
- Five (5) 24"x36" and two (2) 11"x17" originals plan sets signed/stamped by a Colorado Professional Engineer
- Tap Application signed with payment**
 - One original