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RECORD OF PROCEEDINGS

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**MINUTES OF THE BOARD OF DIRECTORS OF  
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: September 9, 2020

13031 E. Caley Ave.  
Centennial, CO 80111

ATTENDANCE:

Present via Zoom Video Conferencing were Directors: Doyle Tinkey, Geri Santos-Rach, Jeff Baker, Tom Wood, and Brad Cromer. Also in attendance via Zoom Video Conferencing were Steve Witter, Emily Lowell, Tony Campbell, Kevin McBrien, Patty Pratt, Sandor Rebek, Savana Dumler, and Legal Counsel Ron Fano. The guests in attendance via Zoom Video Conferencing were Alan Leak, of Respec; and Carrie Bartow and Matt Vigil of Clifton Larson Allen.

Director Baker made a motion to excuse the absence of Director Nancy Sharpe. The motion was seconded by Director Cromer and passed 5 to 0 as follows:

Doyle Tinkey – Yes  
Tom Wood – Yes  
Jeff Baker – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes

CALL TO ORDER:

Director Tinkey called the video conference meeting to order at 9:07 a.m. The Pledge of Allegiance was recited.

ADOPTION OF THE AGENDA:

Director Tinkey made a motion to adopt the Agenda as presented. The motion was seconded by Director Santos-Rach and passed 5 to 0, as follows:

Doyle Tinkey – Yes  
Tom Wood – Yes  
Jeff Baker – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes

## PUBLIC FORUM

No one came forward to address the Board.

## CONSENT AGENDA:

Director Tinkey made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Santos-Rach and passed 5 to 0, as follows:

Doyle Tinkey – Yes  
Tom Wood – Yes  
Jeff Baker – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes

The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from August 12, 2020
2. Request for Approval of Payment Register for August 2020
3. Request for Approval Regarding the Purchase of Landia Mixers
4. Request for Approval of Chambers Pump Station Modifications

## GENERAL BUSINESS ACTION ITEMS

### ITEM No. 5 – Chambers Reservoir Rehabilitation Project

Mr. McBrien gave a brief update on the Chambers Reservoir Rehabilitation Project, describing the work effort completed to date during Phases 1 and 2. Mr. McBrien shared photos of the installation of the reservoir liner. Mr. Rebek and Mr. Leak presented information regarding what water source will be used to fill the reservoir, namely the Cherry Creek Alluvial Aquifer and the timeline for such. They explained that filling the reservoir will begin in January 2021 but will take longer than they hoped due to the extremely dry conditions throughout all of Colorado this year.

### ITEM No. 6 – Water Supply Demand Update

Mr. Rebek gave an update on the current water supply demand comparing 2020 to 2019, explaining that the hot, dry weather conditions have made it challenging to keep up with demands, but that the Field Operations staff has gone a great job in monitoring usage of all wells. Mr. Campbell gave a brief update on the completion of the pump replacement at the Arapahoe 1 well in Elkhorn and how efficiently ACWWA staff worked to provide continuous water service to the customers in the Elkhorn area.

The Board directed staff to update/clarify the Water Supply Graph that is included in the monthly board packet.

ITEM No. 7 – General Manager’s Report to the Board of Directors

Ms. Lowell gave an update on the JWPP and reminded the Board members to vote on the upcoming proposed meeting dates/times with the Cottonwood Water and Sanitation District Board to discuss this matter. Mr. Fano reported that the proposed 2<sup>nd</sup> Amendment to the Design Build Agreement has been presented to Jacobs for comment. Once the amendment is finalized, there will need to be a corresponding amendment to the Operating Agreement. The Board directed staff to follow-up with how much water will be processed at the JWPP during the upcoming winter months.

Mr. McBrien reported that the ECCV Plant is approximately ninety-five percent complete. ECCV is waiting for the Certificate of Occupancy from the City of Brighton.

Mr. Campbell reported that there was nothing more to report on the Operations Report than what was included in the Board Packet.

ITEM No. 8 – Committee Updates – No report necessary at this time.

ITEM No. 9 – Staff Updates

- A. Development Report – Mr. McBrien reported that while tap sales have slowed a bit, there are still a number of pending projects. Mr. Vigil reported that to date the drop in tap sales has not affected the financial outlook for the year.
- B. Monthly Financial Statements – Mr. Vigil reported that the operating revenue was down a bit this month due to a lag in tap sales, but that year-to-date, ACWWA is over budget due to higher water revenue.
- C. Legal Report – Mr. Fano reported he had nothing to report that was not already covered earlier in the meeting.

Director Wood left the meeting at 10:05 a.m.

ITEM No. 10 – Informational Updates

- A. Water Informational Dashboard – No report necessary at this time.
- B. Customer Service and Website Activity – No report necessary at this time.
- C. Investments – No report necessary at this time.
- D. Billing Activities – No report necessary at this time.

ADJOURNMENT

At 10:07 a.m. Director Santos-Rach made a motion to adjourn the meeting. The motion was seconded by Director Cromer and passed 4 to 0, as follows:

Doyle Tinkey – Yes  
Jeff Baker – Yes

Gerri Santos-Rach – Yes  
Brad Cromer – Yes

Approved: \_\_\_\_\_ 10/14/ 2020.

ARAPAHOE COUNTY WATER AND  
WASTEWATER AUTHORITY

  
\_\_\_\_\_  
Doyle Tinkey, President

ATTEST:

  
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Gerri Santos-Rach, Secretary