
RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: April 10, 2019

13031 E. Caley Ave.
Centennial, CO 80111

ATTENDANCE:

Present were Directors: Ken Beard, Doyle Tinkey, Jeff Baker, Nancy Sharpe, Tom Wood, Geri Santos-Rach, and Brad Cromer. Also in attendance were Steve Witter, Kate McRae, Emily Lowell, Martin Stegmiller, Kevin McBrien, Patty Pratt, Sandor Rebek, Rhonda Ruitter, Michael Morianti, Les Nelson, and Legal Counsel Ron Fano. The guests in attendance were Alan Leak, Respec; Luis Tovar and Randy Warren, Mulhern MRE; Ashley Curry, Jacobs; Matt Marino, RubinBrown; and Neil Larson, Aurora RV Self-Storage.

CALL TO ORDER:

Director Beard called the meeting to order at 9:00 a.m. in the Arapahoe Conference Room of the Arapahoe County Water and Wastewater Authority (ACWWA) office at 13031 E. Caley Ave., Centennial, CO 80111. Director Wood led the Pledge of Allegiance.

Director Beard stated that he would like all ACWWA meetings to start with a safety moment to help keep safety as a priority for all. Mr. Beard then went on to share the proper way to approach an intersection when making a left-hand turn.

ADOPTION OF THE AGENDA:

Director Baker made a motion to Adopt the Agenda as presented. The motion was seconded by Director Tinkey and passed 7 to 0.

PUBLIC FORUM

Mr. Neil Larson, Aurora RV Self-Storage approached the Board and expressed his displeasure with the way his development project has been handled. He feels like the process has taken too long; that it has cost him too much money; and his project is on hold because ACWWA won't send an inspector out to review the work. On behalf of the Board, Director Beard reported that staff will look into his complaints and will respond promptly.

CONSENT AGENDA:

Director Santos-Rach had questions regarding Item No. 4 – Request for Approval of Waterbury Lift Station Improvements and the Board decided to move this item from the Consent Agenda to the General Business Action Items. Director Tinkey made a motion to approve the Consent Agenda as modified. The motion was seconded by Director Sharpe and passed 7 to 0. The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from February 13, 2019
2. Request for Approval of Payment Register
3. Request for Approval of Chambers Pipeline Lease Extension

GENERAL BUSINESS ACTION ITEMS

ITEM No. 4 – Request for Approval of Waterbury Lift Station Improvements

Mr. Rebek reported that due to the age and deterioration of the Waterbury Lift Station (WLS), staff has made this a top priority for improvements. Staff is seeking approval of \$200,000 to begin the phased upgrading of the WLS and that the proposed contingent fee is simply for the preliminary design, considering the unknown condition of the equipment at WLS. After discussion, Director Beard moved to approve the authorization of the \$200,000 that was identified in the 2019 CIP Budget for the Waterbury Lift Station Improvement Project. The motion was seconded by Director Sharpe and passed 7 to 0.

ITEM No. 5 – Presentation of ACWWA’s inaugural Employee of the Quarter Program Recipient

Mr. Witter announced a new quarterly employee recognition program in which any employee can nominate any other employee for their overall body of work or for a particular project here at ACWWA. A flagstone plaque engraved with the ACWWA logo will be passed from recipient to recipient. Mr. Witter congratulated Les Nelson, Maintenance Superintendent as the first recipient and presented him the plaque. The Board congratulated Mr. Nelson on a job well done.

ITEM No. 6 – Presentation Regarding the JWPP Reconversion Project

Mr. McBrien introduced Ashley Curry from Jacobs, who gave a comprehensive review of the JWPP reconversion project and the progress made to date. An extensive question and answer session followed the review. Mr. Witter recognized both the staff of ACWWA and Cottonwood Water and Sanitation District for their thorough and efficient work done to facilitate the reconversion. Mr. Tovar also commended both staffs for their hard work. The Board then discussed the possibility of a tour of the JWPP during the summer months. Staff will arrange same.

ITEM No. 7 – Discussion and Possible Action Regarding the 2018 Audited Financial Statements

Kate McRae introduce Matt Marino, RubinBrown to give a review of the 2018 audit. Mr. Marino complimented staff on the thorough preparation and ease of working together. Mr. Marino reported that RubinBrown offered an “unmodified opinion” and the necessary Viewpoints, which consist of required auditor communications as well as auditor observations and recommendations, if any. Mr. Marino then briefly reported highlights of the audit report. Ms. McRae indicated that the Finance Committee has fully vetted the audit report and recommend acceptance of the 2018 audited financial statements by the Board. After a brief discussion, Director Beard moved to accept the 2018 Audited Financial Statements. The motion was seconded by Director Cromer and passed 7 to 0. The Board congratulated staff for a job well done.

ITEM No. 8 – Discussion and Possible Action Regarding the Raw Water Supply Master Plan

Ms. Lowell shared the various aspects of the proposed plan including analysis of the water requirements; water supply adequacy; operation of potable water system; operation of non-potable water system; future water supply development; lease of water to others; Denver Basin groundwater and aquifer storage recovery; continued participation in Upper Cherry Creek Water Authority; monitoring activities of upstream water users; and the Elkhorn Ranch water supply. A question and answer session followed. Director Beard moved to adopt the 2019 ACWWA Raw Water Supply Master Plan, contingent upon final review by staff and legal counsel. The motion was seconded by Director Wood and passed 7 to 0.

ITEM No. 10 – Discussion and Possible Action Regarding Chambers Reservoir

Mr. Witter reported there is nothing new to report; discussion referred to the next regular board meeting.

ITEM No. 11 – General Manager’s Report to the Board of Directors

Mr. Witter gave a brief review of the various matters in the General Manager’s Report, including an update on the proposed Prosper Development; the JWPP; and Grandview Estates. Ms. Pratt inquired as to which Board members were planning on attending Centennial’s 15th Annual State of the City Luncheon and sitting at the table reserved by ACWWA.

ITEM No. 12 – Committee Updates – No report necessary at this time.

ITEM No. 13 – Staff Updates

- A. Development Report – No report necessary at this time.
- B. Monthly Financial Statements – Ms. McRae reported that the only pertinent matter was discussed early in the meeting.

- C. Legal Report – Mr. Fano reported that an agreement with Valley County Club is close to being finalized.

ITEM No. 14 – Informational Updates

- A. Water Informational Dashboard – No report necessary at this time.
- B. Customer Service and Website Activity – No report necessary at this time.
- C. Investments – No report necessary at this time.
- D. Billing Activities – No report necessary at this time.

ITEM No. 9 – Discussion and Possible Action to Consider a Resolution to File Division 1 Water Rights between the Beebe Draw and Locations on the South Platte River

EXECUTIVE SESSION

At 10:39 a.m., a motion was made by Director Wood and seconded by Director Baker to enter into an Executive Session, pursuant to §24-6-402(4)(e) C.R.S., to develop negotiating positions, strategy, or instruct negotiators regarding a Resolution to File Division 1 Water Rights between the Beebe Draw and Locations on the South Platte River. Motion passed 7 to 0. The following people were present in the Executive Session: Ken Beard, Doyle Tinkey, Geri Santos-Rach, Tom Wood, Nancy Sharpe, Jeff Baker, and Brad Cromer. Also in attendance were: Steve Witter, Kate McRae, Emily Lowell, Patty Pratt, Alan Leak, Respec, and Legal Counsel, Ron Fano. (Executive Sessions recordings are retained for 90 days.)

At 10:54 a.m., a motion to adjourn the Executive Session was made by Director Beard. The motion seconded by Director Cromer. Motion passed 7 to 0.

Ms. Lowell invited members of the public to return to the meeting.

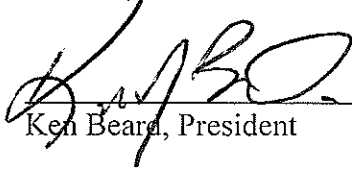
In Open Session, Director Beard made a motion to approve Resolution 2019-01 of Arapahoe County Water and Wastewater Authority (Beebe Draw-SPR Substitution, Exchange, and Plan for Augmentation and Beebe Draw Water Rights). The motion was seconded by Director Wood and passed 7 to 0.

ADJOURNMENT

At 10:55 a.m. Director Beard made a motion to adjourn the meeting. The motion was seconded by Director Tinkey and passed 7 to 0.

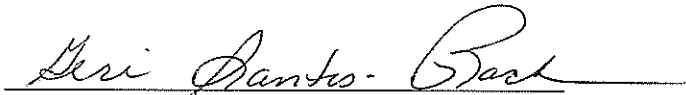
Approved: 5-6- 2019.

ARAPAHOE COUNTY WATER AND
WASTEWATER AUTHORITY



Ken Beard, President

ATTEST:



Geri Santos-Rach, Secretary