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RECORD OF PROCEEDINGS

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**MINUTES OF THE BOARD OF DIRECTORS OF  
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: May 9, 2018

13031 E. Caley Ave.  
Centennial, CO 80111

**ATTENDANCE:**

Present were Directors: Ken Beard, Doyle Tinkey, Geri Santos-Rach, Tom Wood, Nancy Sharpe, Jeff Baker, and Brad Cromer. Also in attendance were Steve Witter, Rich Hermann, Martin Stegmiller, Kevin McBrien, Emily Lowell, Patty Pratt, Michael Morianti, Rhonda Ruitter, Anastasia Farberov, and Legal Counsel, Rick Kron and Ron Fano. The guests in attendance were Alan Leak, Respec; Randy Warren, representing Cottonwood Water and Sanitation District and Inverness Water and Sanitation District, Luis Tovar, representing Mulhern MRE; and Kevin Cross from Honeywell.

**CALL TO ORDER:**

Director Beard called the meeting to order at 9:00 a.m. in the Arapahoe Conference Room of the Arapahoe County Water and Wastewater Authority (ACWWA) office at 13031 E. Caley Ave., Centennial, CO 80111. Director Santos-Rach led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA:**

Director Beard reported that the Agenda would need to be modified by moving Item No. 4 from the Consent Agenda to be discussed with the General Business Action Items, and to remove from the Agenda, Item No. 6 – Discussion and Possible Action Regarding Chambers Reservoir Issues. Director Beard then made a motion to Adopt the Agenda as modified. The motion was seconded by Director Baker and passed 7 to 0.

**PUBLIC FORUM**

No one came forward to address the Board.

**CONSENT AGENDA:**

Director Baker made a motion to approve the Consent Agenda as modified. Staff responded to a question regarding a vendor payment. The motion was seconded by Director Sharpe and passed 7 to 0. The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from April 11, 2018
2. Request for Approval of Payment Register
3. Request for Approval of Funding of Reserves

#### GENERAL BUSINESS ACTION ITEMS

##### ITEM No. 4 – Request for Approval to Purchase New Groundwater Monitoring Wells at Chambers Reservoir

Mr. Hermann gave a brief history of Chambers Reservoir, explaining that four of the needed eight groundwater monitoring wells, which are needed for development of repair alternatives at the site, were not installed within the original budget due to challenging geotechnical conditions and that an additional \$44,000 will be required to get the four wells installed. After a brief discussion by the Board, Director Baker moved to approve Amended Work Order No. 7A to AECOM/URS for the installation of four groundwater monitoring wells, (P3, P4 and P5), including construction of P9 with capabilities for pump testing. This work order will not exceed \$57,000. The motion was seconded by Director Wood and passed 7 to 0.

##### ITEM No. 5 – Discussion Regarding the JWPP Alternatives Analysis Study with Taste Test

Director Beard suggested and the Board agreed to delay the taste test until after the meeting concluded so as not to disrupt the flow of the meeting. Mr. Witter then gave a brief review regarding the next steps in the RO reconversion at the JWPP that will happen within the next month, including the CH2M work with Cottonwood Water and Sanitation District, including a GMP; the Carollo work; and the third path which includes work that potentially can be achieved internally, including blending, different piping, etc. Mr. Witter explained that an update to the Board will be forthcoming in June will a full vetting at the July meeting.

##### ITEM No. 7 – General Manager's Report to the Board of Directors

- Mr. Witter reported that ACWWA has entered into Stage 2 of its Water Conservation Response Plan, which among other things limits lawn irrigation to three times a week. This tactic is to help manage the peak flows as much as it helps with conservation.
- Mr. Witter reported that certain ACWWA customers, who have been identified as high-water consumers, have been invited to participate in the Slow the Flow Program. At no cost to the homeowners, an evaluation of their current irrigation system will be conducted and suggestions for improvements will be made.
- Mr. Witter stated that the IGA with East Cherry Creek Valley Water and Sanitation District regarding the Northern Pump Stations/Water Treatment Plant has been signed.

- Mr. Witter reported that the IGA with Arapahoe County regarding the Justice Center has been signed. Staff is developing a compliance audit schedule and a Capital Improvement Plan (CIP) for future improvements, as per the executed IGA. This will be completed in mid-July.
- Mr. Witter told the Board that ACWWA is still on track with the two water supply projects, specifically, Phase 2B of the ACWWA Connecting Main Project which is expected to be completed in June, and the Elkhorn Denver Well, which is expected to be on-line in June.
- Mr. Witter reported that ECCV has recently experienced some negative comments posted on Nextdoor.com regarding their water system investment fee and explained that ACWWA also had some negative comments in late 2016. Staff was able to specifically respond to those negative comments via one of our customer's Nextdoor.com accounts, on our web page as well as on Google reviews. The Board suggested that a joint board meeting be set in the future between ACWWA and ECCV, and if possible to set the meeting in the same week as the Board meeting and/or committee meetings.
- Mr. Witter noted that the committee meetings for July fall on the 4<sup>th</sup> and requested that the meetings be moved up one week to June 27<sup>th</sup> to avoid the conflict. The Board agreed to move the committee meetings.

#### ITEM No. 12 – Committee Updates

No report necessary at this time.

#### ITEM No. 13 – Staff Updates

- A. Development Report – The Board indicated no report was necessary.
- B. Monthly Financial Statements – The Board indicated no report was necessary.
- C. Legal Report – The Board indicated no report was necessary.

#### ITEM No. 14 – Informational Updates

- A. Water Informational Dashboard – No report necessary at this time.
- B. Customer Service and Website Activity – No report necessary at this time.
- C. Financial Report
  - i. Investments – No report necessary at this time.
  - ii. Billing Activities – No report necessary at this time.

#### ADJOURNMENT

At 9:41 a.m. Director Tinkey made a motion to adjourn the meeting. The motion was seconded by Director Sharpe and passed 7 to 0.

Approved: \_\_\_\_\_ 6-13- 2018.

ARAPAHOE COUNTY WATER AND  
WASTEWATER AUTHORITY



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Ken Beard, President

ATTEST:



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Geri Santos-Rach, Secretary