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RECORD OF PROCEEDINGS

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**MINUTES OF THE BOARD OF DIRECTORS OF  
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: February 12, 2020

13031 E. Caley Ave.  
Centennial, CO 80111

**ATTENDANCE:**

Present were Directors: Doyle Tinkey, Geri Santos-Rach, Nancy Sharpe, Jeff Baker, Tom Wood, and Brad Cromer. Also in attendance were Steve Witter, Emily Lowell, Tony Campbell, Kevin McBrien, Allison Linger, Patty Pratt, Sandor Rebek, Savana Dumler, and Legal Counsel Ron Fano. The guest in attendance was Alan Leak, of Respec.

**CALL TO ORDER:**

Director Tinkey called the meeting to order at 9:02 a.m. in the Arapahoe Conference Room of the Arapahoe County Water and Wastewater Authority (ACWWA) office at 13031 E. Caley Ave., Centennial, CO 80111. The Pledge of Allegiance was recited.

**ADOPTION OF THE AGENDA:**

Director Santos-Rach moved to adopt the Agenda as presented. The motion was seconded by Director Wood and passed 6 to 0.

**PUBLIC FORUM**

No one came forward to address the Board.

**CONSENT AGENDA:**

Director Santos-Rach made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Wood and passed 6 to 0. The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from January 15, 2020
2. Request for Approval of Payment Register

## GENERAL BUSINESS ACTION ITEMS

### ITEM No. 3 – Discussion and Possible Action Regarding ACWWA Committee Members

After a brief discussion, Director Wood volunteered to join the Finance Committee. All other committee members remain the same as follows:

Planning Water Resources and Capital Projects (PWRCP) – Doyle Tinkey and Tom Wood  
Finance Committee: Brad Cromer and Tom Wood  
Customer Service Committee: Nancy Sharpe and Geri Santos-Rach  
Organizational/Personnel Committee: Doyle Tinkey and Jeff Baker  
Retirement Board Representative: Geri Santos-Rach with Tom Wood (as Alternate)

Mr. Witter reported that Ken Beard resigned from the Board and the committees for which he served. The Board asked staff to make arrangements to recognize the contribution that Mr. Beard made to ACWWA. Director Sharpe confirmed that the Arapahoe County Board of County Commissioners will be interviewing to fill the vacancy.

### ITEM No. 4 – General Manager’s Report to the Board of Directors

Ms. Lowell gave a brief update on the Joint Water Purification Plant (JWPP), including the fact that after extensive discussion the PWRCP directed staff to hold off on enlisting a third-party review of the project until and biological treatment system (BTS) is fully operational and Jacobs Engineering is closer to turning operation of the plant back to ACWWA.

Mr. Witter reported that the insurance company is continuing with its investigation of the incident and cause related to the Valley Country Club Lift Station failure and it may take several more months to complete.

Mr. Witter reported that the Purchase and Sale Agreement between the Town of Castle Rock and ACWWA related to the Cherry Creek Project is being finalized and will probably be closed in mid-March.

Mr. Witter reported that there hasn’t been much movement on the Prosper development over the last several months, but that the developers have asked to meet with ACWWA staff to review the analysis that has been conducted to date. A meeting is planned to be scheduled in the upcoming weeks.

### ITEM No. 5 – Committee Updates – No report necessary at this time.

### ITEM No. 6 – Staff Updates

- A. Development Report – No report necessary at this time.
- B. Monthly Financial Statements – No report necessary at this time.
- C. Legal Report – No report necessary at this time.

ITEM No. 7 – Informational Updates

- A. Water Informational Dashboard – No report necessary at this time.
- B. Customer Service and Website Activity – No report necessary at this time.
- C. Investments – No report necessary at this time.
- D. Billing Activities – No report necessary at this time.

ADJOURNMENT

At 9:34 a.m. Director Santos-Rach made a motion to adjourn the meeting. The motion was seconded by Director Wood and passed 6 to 0.

Approved: 3-30- 2020.

ARAPAHOE COUNTY WATER AND  
WASTEWATER AUTHORITY

  
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Doyle Tinkey, President

ATTEST:

  
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Geri Santos-Rach, Secretary