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RECORD OF PROCEEDINGS

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**MINUTES OF THE BOARD OF DIRECTORS OF  
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: February 10, 2021

13031 E. Caley Ave.  
Centennial, CO 80111

ATTENDANCE:

Present via Zoom Video Conferencing were Directors: Doyle Tinkey, Geri Santos-Rach, Jeff Baker, Tom Wood, Nancy Sharpe, and Brad Cromer. Also in attendance via Zoom Video Conferencing were Steve Witter, Tony Campbell, Matt Vigil, Kevin McBrien, Patty Pratt, Sandor Rebek, Savana Dumler, and Legal Counsel Ron Fano. The guests in attendance via Zoom Video Conferencing were Alan Leak, of Respec, Luis Tovar and Randy Warren, of Mulhern MRE, Legal Counsel for Cottonwood Water and Sanitation District, Carolyn Steffl, and Randy Wambasganss, a new ACWWA customer.

CALL TO ORDER:

Director Tinkey called the video conference meeting to order at 9:01 a.m. The Pledge of Allegiance was recited.

ADOPTION OF THE AGENDA:

Director Tinkey indicated that the Agenda would need to be modified by adding Item 5.5 – Discussion of Proposed Centennial Pedestrian/Bicycle Path. Director Tinkey then made a motion to adopt the Agenda as modified. The motion was seconded by Director Santos-Rach and passed 6 to 0, as follows:

Doyle Tinkey – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes  
Jeff Baker – Yes  
Nancy Sharpe - Yes  
Tom Wood – Yes

PUBLIC FORUM

No one came forward to address the Board.

## CONSENT AGENDA:

Director Baker made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Sharpe and passed 6 to 0, as follows:

Doyle Tinkey – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes  
Jeff Baker – Yes  
Nancy Sharpe - Yes  
Tom Wood – Yes

The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from January 13, 2021
2. Request for Approval of Payment Register for January 2021
3. Discussion and Possible Action Regarding Purchase and Installation of Washer Compactor Unit for Arapahoe County Justice Center Screening Facility

## GENERAL BUSINESS ACTION ITEMS

### ITEM No. 4 – Discussion and Possible Action Regarding the JWPP RO Reconversion Project

Mr. McBrien and Mr. Tovar gave a brief history of the project and the progress made to date and reported that due to issues with not being able to meet stream discharge standards for the brine, that the contractor has stopped work on the pilot study for BCR 1. Mr. McBrien and Mr. Tovar reported on other options that are now being explored by the contractor.

## EXECUTIVE SESSION

At 9:08 a.m., a motion was made by Director Tinkey and seconded by Director Cromer to enter into an Executive Session, pursuant to §24-6-402(4)(b) to consult or receive legal advice from the attorney regarding the current status of the JWPP. Motion passed 6 to 0 as follows:

Doyle Tinkey – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes  
Jeff Baker – Yes  
Nancy Sharpe - Yes  
Tom Wood – Yes

The following people were present in the Executive Session: Doyle Tinkey, Geri Santos-Rach, Tom Wood, Nancy Sharpe, Brad Cromer, and Jeff Baker. Also in attendance were

Steve Witter, Tony Campbell, Kevin McBrien, Patty Pratt, Alan Leak, Matt Vigil, Luis Tovar, Randy Warren, and Legal Counsel Ron Fano and Carolyn Steffl. (At the request of legal counsel, this Executive Session was not recorded, and a letter from legal counsel is attached to these minutes.)

At 10:0 a.m. Luis Tovar, Randy Warren and Legal Counsel Carolyn Steffl left the Executive Session.

At 10:21 a.m., a motion to adjourn the Executive Session was made by Director Tinkey. The motion was seconded by Director Santos-Rach. The motion passed 6 to 0 as follows:

Doyle Tinkey – Yes  
Geri Santos-Rach – Yes  
Brad Cromer – Yes  
Jeff Baker – Yes  
Nancy Sharpe - Yes  
Tom Wood – Yes

Ms. Pratt then re-opened the meeting to the public.

Director Santos-Rach left the meeting at 10:23 a.m.

#### ITEM No. 5 – Discussion of Chloramine Conversion Study

Ms. Dumler reported ACWWA's partner in the ACWWA Flow Project, East Cherry Creek Valley Water and Sanitation District, is planning to convert their potable water system from free chlorine to chloramines within the next five to ten years. ACWWA will be impacted by the conversion and will need to be prepared to handle the chloramine water. Ms. Dumler explained that staff has contracted with Kennedy Jenks to perform a study to help decide the best solution to avoid blending the two different types of treated water in order to maintain high water quality throughout the potable system. Ms. Dumler presented four different preliminary options for moving forward. No action was needed on this item at this time.

#### ITEM No. 5.5 – Discussion of Proposed Centennial Pedestrian/Bicycle Path

Mr. Witter explained that the City of Centennial is developing a pedestrian/ bicycle path called the Lone Tree Creek Trail, which will run from Broncos Parkway north to Cherry Creek State Park. A portion of the proposed path runs along the western boundary of ACWWA's property. Mr. Witter explained that he has spoken with ACWWA's legal counsel regarding an access agreement allowing for this. Mr. Witter wanted to inform the Board of this proposal in its early stages. Director Wood stated he is a former member of the City of Centennial's Open Space Advisory Board and added that he is knowledgeable about the proposed trail. He said that fences would be constructed alongside the trail which would provide the necessary security for ACWWA's property. Director Sharpe reported there is a reciprocal agreement between the City of Centennial

and Arapahoe County for the building of this trail as well as the Dove Valley Regional Park. The idea of informational signage along side the trail was proposed. The Board expressed their support to date, pending a more formal proposal.

#### ITEM No. 6 – General Manager’s Report to the Board of Directors

Mr. McBrien reported that ACWWA, together with Fiore & Sons, Inc., Raven CLI Industries, and AECOM, will be receiving the Colorado Contractors Association “2020 H<sub>2</sub>O Project” award for their cooperative efforts in the Chambers Dam Reservoir Rehabilitation project. The awards ceremony will be held virtually at the end of February. The Board directed staff to put this information on their web page as well as in their newsletter. Mr. McBrien reported that the filling of the reservoir has commenced. Hoping to be fully operational by summer 2022.

Mr. Witter reported that ACWWA staff made a successful presentation to the ACWWPID with updated information on the ACWWA Flow Project. Director Sharpe reported that ACWWPID were impressed. She also stated that the Arapahoe County Board of County Commissioners is closely monitoring how the passing of the ballot measure repealing the Gallagher Amendment might affect revenue received from the PID mill levy.

Mr. Leak reported that staff has completed all the steps for the purchase of the existing roadway easement for access to the 1M gallon tank between ACWWA and Aurora RV & Storage, that the Board of County Commissioners has approved the re-platting, and the mylar drawings will be submitted to the County for signature and recording. Once that is completed, the closing will take place with ACWWA obtaining a Warranty Deed for the roadway.

Mr. Witter and Mr. Vigil reported that staff is preparing for the audit of ACWWA’s financials, which will begin in early March.

Mr. Campbell reported that evaluation and training on SCADA is ongoing and tabletop exercises will be conducted to avoid computer hackers being able to access our systems.

ITEM No. 10 – Committee Updates – No report necessary at this time.

#### ITEM No. 11 – Staff Updates

- A. Development Report – Mr. McBrien confirmed that development in Elkhorn has slowed down quite considerably with 217 of 250 lots being developed.
- B. Monthly Financial Statements – Mr. Vigil reported that ACWWA exceeded the budget for tap fees in 2020. He also reported that overall ACWWA was under budget on expenses and over budget on revenue.
- C. Legal Report – Mr. Fano reported that the Purchase and Sale Agreement between ACWWA and the Town of Castle Rock regarding ACWWA’s interest in the Cherry

Creek Project Water Authority was delayed just a short time due to a last minute request from Castle Rock, but that the closing is scheduled for tomorrow.

ITEM No. 12 – Informational Updates

- A. Water Informational Dashboard – No report necessary at this time.
- B. Customer Service and Website Activity – No report necessary at this time.
- C. Investments – No report necessary at this time.
- D. Billing Activities – No report necessary at this time.

ADJOURNMENT

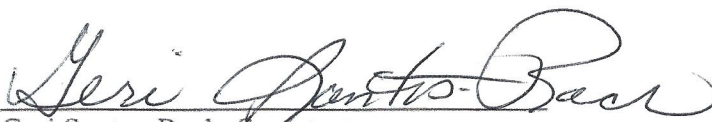
At 11:00 a.m. the meeting was adjourned.

Approved: \_\_\_\_\_ 03-10- 2021.

ARAPAHOE COUNTY WATER AND  
WASTEWATER AUTHORITY

  
\_\_\_\_\_  
Doyle Tinkey, President

ATTEST:

  
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Geri Santos-Rach, Secretary